### Monday 29th January 2018

#### 5.30 – 7.00 pm

#### Hesters Way Resource Centre

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| **Present** |  |  |  |
| Charmian Sheppard,  | Resident, Chair | Wendy Flynn,  | resident, Cllr |
| Andy Hayes, | HWP | Rachel Shingler,  | HWP |
| Phillip Smith, | HWP | Lucy Smith,  | Volunteer |
| Frank Beattie | HWNP Director, Resident | Anne Holderness,  | Volunteer |
| Stephen Lovatt | Associate | Sharon Arbuckle | Volunteer |
| Steve Moat | Resident |  |  |

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| **Agenda Item 1 – Welcome and apologies** Charmian Sheppard introduced herself and welcomed everyone to this the first meeting as the Hesters Way Neighbourhood Forum. Charmian said the group were really pleased to have got the designation and to now be able to move forward, as all the groundwork has been done. Introductions were given around the table for the benefit of those who had not met before.The wording of the constitutional membership was revisited, noting item 2, qualifying status to be part of the group. Steven Lovett was considered as an associate member for the purposes of this meeting.**Apologies received from:** Lloyd Kilford HWP Director, Kevin Devaney, HWNP, Tania Harrison, Resident, Create on the Square,Hope Thornton, TCV, Cllr Suzanne Williams, Pat Thornton HWP.Lucy noted her apologies for the meeting on Monday 26th February.  | **RS** |
| **Agenda Item 2**The planned project presentation from the developer was postponed as they were unable to attend. This presentation will hopefully be rescheduled to take place at a joint meeting with Springbank Neighbourhood Forum potentially at the Municipal offices in the spring.Charmian noted the presentation boards around the room which explained what a neighborhood plan is and invited everyone to look at the posters around the room, as it was a good opportunity to revisit the detail of what a Neighbourhood plan is. They are based on the previous plan but are still relevant and a good reminder. Charmian also noted that Lechlade has a good plan to look at, as does Laurence Western in Bristol. Lechlade is an approved plan.Neighbourhood planning next steps including;Clarification of the 21 names involved, included all the HWP directors. There are less people likely to be involved initially as the area is only one quarter of the previous application. Grant funding now needs to be applied for. Andy explained the funding will help achieve our plan, and will spread awareness. The difficulty with funding is that up to 9k if offered but that any funding applied for must be spent within the financial year. Andy has prepared a bid to apply for a smaller sum; approximately 2k, as the deadline to apply for funding is 31st January (any funds awarded would have to be spent by 31st March). The 2k will fund social media (Facebook and Twitter) a website, a flyer to be distributed to every house in the area, plus advertising in Viewpoint. It will also fund meeting room costs and refreshments provided. A street audit is also proposed should that be accepted by the funder. The funding application outcome will be known within 10 days. Andy clarified that the old website will be closed down and a new one developed, with any relevant information being transferred over. Once this is in place, details of the website will be circulated.Funding will secure website, email address as the basis for moving forward. Charmian asked for approval for Andy to apply for the funding and this was agreed. Funding for 2018/19 funding will be applied for separately. **Street Audit.**Part of the funding is to pay for a street audit which will cost approximately £600. Steven asked for further clarification of a street audit. Andy said it would include a survey conducted by local people of local streets to include for example street lighting/ furniture, green spaces, traffic concerns, buildings and land suitable for redevelopment. It would include asking residents what they would like in their street, and asks what residents actually think about living in the area.The street audit will link to the work Hope Thornton is doing. The street audit is a neutral survey of people living in the area. It is in essence a people’s wish list for how to be more neighbourly, a wish list for local parks and amenities. The street audit and the development plan can both help to create ownership of the local area. The development plan needs to be very clearly and simply explained as it is unattractive as a surface concept, what is interesting is what it means, how a community can develop physically and socially. **AOB**There is a second public consultation event regarding the proposed cyber business park, employment and housing on 23rd February, 14.00 – 19.30, at the Springbank Centre. The website is www.westcheltenham.com.Philip expressed concern that development can sound boring, and establishing what do people do for joy in their free time would be interesting as the area has no evening economy in Hesters Way, yet there are 5.5k – 6k residents in the area. Philip suggested a fiesta for the area, perhaps planting trees, creating a tree walk, creating something growing from nothing. Examples include city farms. . For example, the wild flowers planting on the square, and surrounding areas has made a lovely difference. What would make HW a fabulous place to live? A “wow” place not an “urrrgh” place. Outside impressions are it’s an awful place to live but it’s a very tight, supportive community. Charmian noted the video of ‘Loving Cheltenham’ and suggested one of Hesters Way, playing in reception or the café. Andy said that a student was in the process of making a video for the Hesters Way Community Centre and might be invited to help.Banner of Hesters Way – we love Hesters way. Philip suggested this should be used.**Steering Group**Now looking at having officers dedicated to particular roles. Identify jobs to individuals. Meeting adhoc until designation. HWP board have approved support from HWP to the designation, to ensure this happens.A plan timeline was briefly discussed, the plan will be put on line, with the Neighbourhood plan implementation date is predicted to be December 2020, and therefore is an in depth process that will take time.Charmian suggested leaving plan is it is at present, revisiting it when funding is secured.Re introduce food, cheese, better biscuits!**The meeting closed at 7.00 pm** Next meeting:Monday 26th February 20185.30 – 7.00 pmHesters Way Resource CentreDate and time of future meetings; **5.30pm on Monday 26th March.** **Hesters Way Community Centre** **5.30pm on Monday 23rd April.** **Hesters Way Community Centre****5.30pm on Monday 21st May.** **Hesters Way Community Centre**Signed…………………………………………………..Name……………………………………………………. Dated…………………………………………………….**Actions**

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|  | Actions |  |
| 1 | Lucy noted her apologies for the meeting on Monday 26th February | RS |
| 2 | Investigate joint NDP developer meeting | AH |
| 3 | Andy to apply for the funding from Locality | AH |
| 4 | Visit second public consultation event regarding the proposed cyber business park, employment and housing on 23rd February, 14.00 – 19.30 | All |
| 5 | Consider steering group membership | All |
| 6 | Consider improved snacks ! | RS  |

 | **AH****AH****All****All****RS** |

 Signed…………………………………………………..

 Name……………………………………………………. Dated…………………………………………………….