### Monday 21st MAY 2018

#### 5.30 – 7.00 pm

#### Hesters Way Resource Centre

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| **Present** |  |  |  |
| Charmian Sheppard,  | Resident, Chair | Wendy Flynn,  | Resident, Cllr |
| Andy Hayes, | HWP | Graham Hyde | Resident |
| Pete George | Resident | Phillip Smith,  | HWP / volunteer  |
| Georgie Austin | Volunteer | Anne Holderness,  | Volunteer |
| Frank Austin | Volunteer | Chris Mannell | Volunteer |
| Lloyd Kilford | HWP, volunteer |  |  |

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| **Agenda Item 1 – Welcome** Charmian Sheppard introduced herself, as did everyone, and welcomed everyone to the meeting.**Apologies received from:** Kevin Devaney, (Resident HWNP), Fiona Miller (Bromford)Minutes and actions from the March 26th meeting. The minutes from 26th February were approved.

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|  | **Actions list** |  |
| 1 | Andy to make NDP badges | Done |
| 2 | All to get involved in street audit and share with friends neighbours colleagues | Done |
| 3 | Street videos idea to be discussed with All Saints Academy,  | Ongoing |
| 4 | Consultation in HWCRC foyer | TBC |
| 5 | ND Plan Vision document edited to refer to HW ward | Done but needs review by Forum |
| 6 | Agree the details and the advertise next meeting as street audit trial | Done |
| 7 | Investigate joint NDP developer meeting with Springbank developers | Ongoing |

 | **AH****AH****AH CS** |
| **Agenda Item 1** Communication / Website / Social MediaIt was suggested that the Forum needs help with social media ( FB and Twitter pages) to ensure as many people as possible are aware of the project and to encourage recruitment to the forum. All to share with friends and neighboursSteering Group membership and volunteersIt was felt by the current group that at least two new steering group members were needed to help direct the group, particularly to keep up the momentum between meetings. Also, that the forum requires more volunteers to help with the street audits. It was encouraging that new attendee had joined at the meeting. **Agenda Item 2** Street Audit; review of the April auditMethodology / practical feedback;* All felt that the street audit had been valuable
* Reporting template was good but a few additional lines / questions needed to be added eg;
	+ Time of audit
	+ Relative activity / numbers of people around
* It would have been better if groups had familiarised themselves with the questions before setting off to have a better idea of what to look out for.
* Going out in groups was felt to be a good plan
* Setting aside time for discussing findings afterwards was also good

Specific feedback – see the spreadsheet;* Paths didn’t always follow desire lines
* Signage to local facilities was poor
* Access to Fishy park poor
	+ Difficult to cross PE Way
	+ No access from North Court
* Signage of Fishy park poor, entrance underwhelming not welcoming
* Areas may feel different and have more / less activity at different times of the day and this needs to be factored in to the audit
* Some properties were very dilapidated considering their age (North Court)
* Photos / videos were regarded as a good idea though none were available at the meeting
* Carrying identity badges / hi viz vests a good idea (may need to source vests for future audits)

 General comments;* It was suggested that section 106 or Community Infrastructure Levy (CIL) funds could improve access across PE Way using central islands.
* It would be good to carry flyers to hand out to anyone who stops and is interested, as the flyers have the email and contact information on them. Members of the public could be encouraged to get involved.
* The Forum could help inform the West Cheltenham vison as developed by CBH / CBC.
* Auditors noticed areas, paths and infrastructure they didn’t previously know existed.
* Important that local people audit their own streets as they have the best knowledge

**Next Street Audits;**The next audit date was agreed as **2pm on June 6th starting from Hesters Way Community Centre.** Collect the following from Andy / reception at the Centre and inform him of which streets will be audited* Template questionnaire
* Badge
* Clipboard and pens
* Street maps

**Agenda Item 3** West Cheltenham developments and Cyber ParkThe group discussed what is most important to them about how the Cyber Hub will link with the existing residences and community. The following points were raised;* Link points between the old and the new areas are important.
* Currently proposed road links are limited to Telstar Way / Fiddlers Green lane roundabout and via Hayden Lane which will lead to congestion problems
* Access is provided in other locations via walking and cycling, which is desirable, but unrealistic (apparently GCC has recommended this without offering a cycle network to link to the new development)
* Better vehicular permeability is what is needed to ensure the Springbank and Coronation Square can benefit from the new development.
* Sufficient parking must be made available for employees
* Tall buildings on the edge of the site overlooking properties are undesirable
* Plenty of parkland is made available but not accessible for the community
* Could a different design offer more for the community e.g. parks and water features accessible from the residential areas e.g. the static home park and the adjacent properties
* Alterations to Fiddlers Green Lane could make access to the site difficult for pedestrians and cyclists
* How will bus routes be sustainable is they don’t pass social housing?

Locality have offered technical support in relation to the Cyber Hub development and Andy agreed to investigate further**AOB**NDP event on 6th June- <http://www.grcc.org.uk/news-events/events/profile/neighbourhood-planning-workshop>  Someone from the Forum can make it- would be good to meet with others involved in the process. Possibly WF**The meeting closed at 7.00 pm** Next meeting:Monday 25th June 20185.30 – 7.00 pmHesters Way Resource CentreDate and time of future meetings; **5.30pm on Monday 25th June.** **Hesters Way Community Centre****5.30pm on Monday 23rd July.** **Hesters Way Community Centre**Signed…………………………………………………………………………………………………Name…………………………………………………………………………………………………..Dated…………………………………………………………………………………………………..**Actions**

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|  | **Actions list** |  |
| 1 | Consultation in HWCRC foyer date to be agreed | PS CS AH |
| 2 | ND Plan Vision document review to be on next agenda | AH |
| 3 | Investigate joint NDP developer meeting with Springbank developers | CS AH |
| 4 | Group to find a dedicated volunteer to run the social media for the group | All |
| 5 | Group to find at least two new steering group members | All |
| 6 | Advertise next Street Audit 2pm on June 6th starting from Hesters Way Community Centre. | AH |
| 7 | Join in next Street Audit 2pm on June 6th starting from Hesters Way Community Centre. | All |
| 8 | GH to audit Kempton Grove | GH |
| 9 | Andy agreed to investigate Locality offer of technical support in relation to the Cyber Hub development  | AH |
| 10 | Attend NDP event on 6th June | All / Any? |

 | **All****All****AH****All****AH****All / Any / WF** |