### Monday 22nd July 2019

#### 5.30 – 7.00 pm

#### Hesters Way Resource Centre

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| **Present** |  |  |  |
| Charmian Sheppard | Volunteer, Chair | John Bowen | Resident  |
| Bonnie Toner | Resident | Trudi Wheat | Resident |
| Andy Hayes, | HWP | Maureen Dolan | Volunteer |

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| **Agenda Item 1 – Welcome** Charmian welcomed everyone to the meeting. Each attendee introduced themselves to the group**Apologies received from:** Lloyd Kilford (HWP) Jim Lodge (Resident) Wendy Flynn (Cllr / resident) Anne Holderness, Frank Austin and Georgie Austin (volunteers) Simon Wheeler, and Suzanne Williams

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|  | **Actions list** |  |
| 1 | AH to continue with a draft plan document using work completed to date **Updates and follow up minutes below** | **AH** |
| 2 | Complete and post plan timescales on to the website **Done** | **AH** |
| 3 | Report response from Philip Williams re the Junction 10 proposals. **Still no response** | **AH** |
| 4 | Future meetings **5.30pm on Monday 23rd September, Hesters Way Community Centre****5.30pm on Monday 21st October, Hesters Way Community Centre** | **ALL** |

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| **Agenda Item 1 Gaps and tasks**AH had assessed the draft plan and presented a series of tasks for the group to complete in respect of the aspirations described within. The group worked to expand on these aspirations in the following areas;* Wildlife corridors
* Play spaces
* Improvement spaces
* Cycle routes
* Well known and protected buildings
* Road improvements
* Development sites

Each of the issues that were raised were added to a series of maps to indicate areas for protection, key sites for improvement and repair, routes to be enhanced and areas for development.**Agenda Item 2** Draft PLAN timetable. The key future milestones for completing the Hesters Way Plan are described below

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| WRITING THE PLAN |  |  |
| Further develop and refine the issues, vision, aims and objectives as result of the ongoing engagement programme and evidence gathering. | 01/01/2019 | 01/04/2020 |
| Translate the vision and aims into policies and proposals.  | 02/09/2019 | 30/04/2020 |
| [Check that your neighbourhood plan policies are in general conformity with the strategic policies in the local plan and the National Planning Policy Framework.](http://mycommunity.org.uk/resources/neighbourhood-plans-general-conformity-with-strategic-local-planning-policy/) If not in conformity with the strategic policies in the local plan arrange a meeting to discuss with your local planning authority. | 01/02/2019 | 29/05/2020 |
| If Strategic Environmental Assessment is required- production of associated environmental report (this should be consulted on during the pre-submission consultation of the draft plan). This may need to be updated at a later date if there are substantial changes to the content of the draft plan. | 01/01/2020 | 01/04/2020 |
| Update draft plan if required following the outcomes of the strategic environmental assessment. | 01/04/2020 | 30/06/2020 |
| Pre-submission consultation | 01/06/2020 | 20/07/2020 |
| Consider responses to consultation | 20/07/2020 | 30/09/2020 |
| Make relevant amendments to plan as a result of pre-submission consultation | 30/09/2020 | 30/10/2020 |
| Prepare [basic conditions statement](http://mycommunity.org.uk/resources/how-to-write-a-basic-conditions-statement/) | 01/05/2020 | 02/10/2020 |
| Prepare [consultation statement](http://mycommunity.org.uk/resources/how-to-write-a-consultation-statement/) | 01/05/2020 | 02/10/2020 |
| [Submit plan and associated documents required to the Local Planning Authority](http://mycommunity.org.uk/resources/submitting-your-neighbourhood-plan-proposal-to-your-local-planning-authority/) | 02/11/2020 | 08/12/2020 |
| INDEPENDENT EXAMINATION |  |  |
| Meet with Local Planning Authority to discuss appointment of examiner and timescales for referendum | 15/12/2020 | 30/12/2020 |
| Regulation 16 consultation (minimum 6 weeks and led by the Local Planning Authority) | 10/01/2021 | 19/03/2021 |
| Examination | 01/04/2021 | 30/04/2021 |
| Examiners report published  | 01/05/2021 | 30/06/2021 |
| Meetings/discussions with Local PlanningAuthority on the suggested recommendations and modifications to the plan (if any) within the examiner’s report and next steps | 01/07/2021 | 31/07/2021 |
| REFERENDUM |  |  |
| Publication of pre-Referendum information and documents | 01/08/2021 | 01/09/2021 |
| Referendum | 12/11/2021 | 12/11/2021 |
| Publication of Referendum decision | 19/11/2021 | 19/11/2021 |
| Neighbourhood plan is ‘made’ | 15/12/2021 | 15/12/2021 |

**Agenda Item 3 AOB**The group discussed the A40 roundabout developments and confirmed that the properties on the east of the link between the Arle Court Roundabout and the B and Q roundabout are unlikely top be affected by the road widening proposals.**The meeting closed at 7.05 pm** Next meeting:Monday 23rd September 20195.30pm – 7pm**Hesters Way Community Resource Centre**Signed…………………………………………………………………………………………………Name…………………………………………………………………………………………………..Dated…………………………………………………………………………………………………..**Actions**

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|  | **Actions list** |  |
| 1 | AH to continue with a draft plan document using work completed to date  | **AH** |
| 2 | Invite walking group in Hesters Way for walking route ideas | **AH** |
| 3 | Complete and post updated plan timescales on to the website | **AH** |
| 4 | Photograph and upload maps to website | **AH** |
| 5 | Future meetings **5.30pm on Monday 23rd September, Hesters Way Community Centre****5.30pm on Monday 21st October, Hesters Way Community Centre** | **ALL** |

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