### Monday 23rd September 2019

#### 5.30 – 7.00 pm

#### Hesters Way Resource Centre

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| **Present** |  |  |  |
| Andy Hayes | Volunteer, Chair | Simon Wheeler | Councilor |
| Bonnie Toner | Resident | Trudi Wheat | Resident |

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| **Agenda Item 1 – Welcome** AH welcomed everyone to the meeting. Each attendee introduced themselves to the group**Apologies received from:** Lloyd Kilford (HWP) Wendy Flynn (Cllr / resident) Charmian Sheppard, Jim Lodge (Resident), Hope Thornton (TCV), Maureen Dolan (Resident), Suzanne Williams (Cllr), Anne Holderness (Volunteer)

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|  | **Actions list** |  |
| 1 | AH to continue with a draft plan document using work completed to date – see agenda | **AH** |
| 2 | Invite walking group in Hesters Way for walking route ideas - **DONE** | **AH** |
| 3 | Share any new consultation opportunities via the website and by email. - **DONE** | **AH** |
| 4 | Update group meeting with Neil Hopwood on 18th October - See agenda | **AH / CS** |
| 5 | Plan and support Baptist church community meeting – In progress | **AH HT TB SW** |
| 6 | HT and AH to update re [Building with Nature](https://www.buildingwithnature.org.uk/about) meeting - **DONE** | **HT AH** |
| 7 | AH to send out doodle request re JTs café meeting dates/ times. - **DONE** | **AH** |
| 8 | Future NDP meetings **5.30pm on Monday 25th November, Hesters Way Community Centre***JTs Café, Hester’s Way Community Centre* meetings *10.30am****Wed 30th October, Wed 6th November, Wed 13th November, Wed 20th November,*** | **ALL** |

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| **Agenda Item 1 Report from Building with Nature / Neil Hopwood meetings**AH and HT had visited [Building with Nature](https://www.buildingwithnature.org.uk/about) and met Dr Gemma Jerome who explained the accreditation system that BwN operate. The standards set by BwN use current evidence and best practice in design and planning to ensure new developments provide high quality green infrastructure, through to long-term management and maintenance. The standards enable nature-friendly features to be integrated throughout any development.The standards are free to use and BwN can assist with the planning and development of new places and communities. A user guide for policy writers is also available (attached to minutes)JG agreed to speak with her colleagues about engagement with West Cheltenham proposals, and to pursue external conversations with David Owen (LEP) and Tracey Crews (CBC). She also recommended that we suggest CBH considering working with BwN. JG suggested that Lorna Fox, Head of Community Programmes (BwN) will likely be interested in supporting/attending the forthcoming community event at the Baptist Church. JG advised that BwN’s standards have been incorporated into NDPs for Churchdown and Innsworth, and Norton, Twigworth and Down Hatherley. (attached to minutes)AH JL and Niki Whitfield (Public arts consultant) met with Neil Hopwood CBC project manager of the Cyber Hub on 18th October. NH explained that CBC had purchased two large areas of the land in West Cheltenham and so would be leading the development. Recent masterplan proposals from developers had been challenged as lacking the character and sustainability CBC wanted to see. As a result, the consultation exercise has been set back. NH was interested in the linking with BwN and had met with them to discuss the standards and accreditation. He also showed an interest in the use of public art and especially planning for its inclusion in the development at an early stage to make best use of resources. Discussions regarding linkages with the Hesters Way neighbourhood were also encouraging; NH described CBCs intention to make cycling and walking routes via HWCRC and GLOSCOL to the station and that Compulsory Purchase Orders could be used to make this happen.HWNDP to continue dialogue with NH to ensure local views are heard. AH to share NDP Cyber Hub master plan document with NH. **Agenda Item 2 RIBA Sterling Prize -** [**https://www.youtube.com/watch?v=s--1w1PQeF8**](https://www.youtube.com/watch?v=s--1w1PQeF8)**Agenda Item 3 Affordable Housing / Housing Design policies**The group studied policy ideas for affordable housing and housing design. The following ideas were discussed;Objective 1 Promote Sustainable Development Objective 2 Encourage the provision of new housing in general conformity with the Joint Core Strategy and Site Allocations Objective 3 Provide for a diverse range of tenures, forms and size of housing to encourage a wide variety of prospective residents Objective 4 To ensure that the highest standards of building, public realm and landscape design are achieved and maintained.**New residential development must:** * reflect local demands as set out in the Cheltenham Plan, JCS; and
* be designed to integrate well with the existing neighbourhood and work with the character of the existing buildings and surrounding area; and
* ensure a mix of tenures and dwelling types on any one site to create an inclusive neighbourhood; and
* maximise the use of appropriate current renewable energy technologies; and
* encourage and promote sustainable low carbon living in all its aspects in accordance with recommendations set out in the Hesters Way Design Statement; and
* apply best practice techniques and methodology in sound insulation and energy efficiency in any new residential development.
* Designs to make no distinction between tenure
* Affordable housing to be pepper-potted across the site

**Policy Excellence in building design and sustainability** New development will be expected to maintain high standards of design; and * should strive to implement ‘outstanding or innovative designs’ which help raise the standard of design more generally in the area; and
* residential development should be assessed against the 12 objectives in the **Buildings for Life 12 guidance**, obtain green levels in all 12 and pursue a fabric-first approach to low energy design; <https://www.designcouncil.org.uk/sites/default/files/asset/document/Building%20for%20Life%2012_0.pdf>
* demonstrate that adaptability for future needs has been considered in the design.
* Development proposals will not be supported if they are of poor design that fails to improve the character and quality of an area and the way it functions.
* Sustainability should also be measured against the Code for Sustainable Homes. <https://www.designingbuildings.co.uk/wiki/Code_for_Sustainable_Homes>

**Agenda Item 4 None****The meeting closed at 7.05 pm** Next meeting:Monday 25th November 20195.30pm – 7pm**Hesters Way Community Resource Centre**Signed…………………………………………………………………………………………………Name…………………………………………………………………………………………………..Dated…………………………………………………………………………………………………..**Actions**

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|  | **Actions list** |  |
| 1 | AH to continue with a draft plan document using work completed to date  | **AH** |
| 2 | Share any new consultation opportunities via the website and by email. | **AH** |
| 3 | Include the following in the minutes;* BwN NDP plans
* BwN User guide
 | **AH**  |
| 4 | AH to share masterplan document with NH  | **AH** |
| 5 | Future meetings **5.30pm on Monday 23rd September, Hesters Way Community Centre****5.30pm on Monday 21st October, Hesters Way Community Centre** | **ALL** |

 | **AH****AH****AH** |