### Monday 24th February 2020

#### 5.30 – 7.00 pm

#### Hesters Way Resource Centre

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| **Present** |  |  |  |
| Charmian Sheppard | Volunteer, Chair | Wendy Flynn | Cllr / resident |
| Anne Holderness (volunteer) | Volunteer | Trudi Wheat | Resident |
| Jim Lodge | Resident | Andy Hayes | HWP |
| Bonnie Toner (Resident) | Resident | Bonnie Toner | Resident |
| Paul Wheat | Resident |  |  |

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| **Agenda Item 1 – Welcome** CS welcomed everyone to the meeting. Each attendee introduced themselves to the group**Apologies received from:** Lloyd Kilford (HWP / Resident), Maureen Dolan (Resident), Suzanne Williams (Cllr)

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|  | **Actions list** |  |
| 1 | AH to continue with a draft plan document using work completed to date **ONGOING** | **AH** |
| 2 | HWF members to send any questions for CBC cabinet meeting to WF before 12th February **DONE** | **WF** |
| 3 | WF to share her proposed questions prior to the meeting **DONE** | **All / WFH**  |
| 4 | AH to prepare draft HWF response to SPD asap **DONE**  | **AH** |
| 5 | All to comment on draft SPD response by 5th Feb **DONE** | **ALL** |
| 6 | AH to send HWF response via web portal before 17th Feb **DONE** | **AH** |
| 7 | **Future HWF meetings, Hesters Way Community Centre**5.30pm on Monday 30th March, 5.30pm on Monday 20th April**Coffee mornings, JTs Café HWCRC**10.30am March 11th10.30am February 25th | **ALL** |

CBC responses to questions from the Forum were generally found to be weak as the proposed plans were indicative and the questions involved specifics which had yet to be fully discussed. The group felt that its views need to be reiterated and that representatives need to be a party to the key areas of design, especially in relation to the buffer zone, parking proposals and building heights / density as described in the HWF masterplan; <http://hesterswayforum.co.uk/wp-content/uploads/2019/04/Hesters-Way-Masterplan_FINAL_24.04.19_LR.pdf> It was felt that the questions had raised the profile of the Forum and showed its intent. | **AH** |
| **Agenda Item 1 Timeline for NDP**AH gave a brief explanation of the timeline which had last been updated in July 2019. The group have used the template supplied by Locality (<https://locality.org.uk/> TW suggested that we add two milestones as follows:1. Develop a First Draft Neighbourhood Plan
2. Submit the First Draft Neighbourhood Plan to the Local Planning Authority

AH to addAH explained that we had done a lot of work to date but that the policies and evidence phases were incomplete. There was a discussion regarding whether the timeline remained feasible in relation to these areas and it was agreed that with some effort we may be able to meet the proposed deadlines.**Agenda Item 2** Two policy areas which had not been addressed were discussed based on some earlier work which was presented to the group. **Community Facilities**The POLICY: PROVISION OF LEISURE FACILITIES Proposals to provide new leisure facilities to serve the community will be strongly supported. These proposals must be of a scale commensurate with the site and its surroundings, particularly in terms of the built form, traffic generation and parking. In particular, the provision of the following will be strongly supported:Hesters Way includes only 1 outdoor sport facility (MUGA at Oasis managed by HWP) local facilities do exist in Springbank St Marks and St Peters * new football pitches to appropriate playing standards; including 3G astro turf and MUGA pitches for hire by the general public and for drop in use.
* More sports facilities – discussion and evidence required.

The location of the new facilities must be generally accessible by foot/bicycle and within or adjacent to the residential areas. POLICY: PROVISION OF PLAY FACILITIES Proposals to provide additional play facilities to serve the community of Hesters Way will be strongly supported. To support the play needs of the new population, provision of Neighbourhood Equipped Areas for Play (NEAPs) is encouraged. This could be new provision or an extension to existing play provision at Fiddlers Green park and Hesters Way Park. Provision will be expected to demonstrate that it provides a wide range of play equipment which addresses the needs of children of all ages. To support the needs of older children, the provision of infrastructure to support wheeled sports (such as BMX track/dirt jumps and a scooter/skate park) is encouraged. Such provision should ideally be located close in safe, well-lit and overlooked areas. The provision of a large pond or small lake for the enjoyment of the community on any of the strategic allocations will be supported. POLICY: VIEWS TO HILLsAny development should maintain the local character of the landscape and not result in any loss or diminution in aesthetic value of views towards May Hill and the Forest of Dean. POLICY: ALLOTMENTSThere are currently no allotments in the ward of Hesters Way though there are two in neighbouring wards at Henley Road and Hayden Lane. Where new development is taking place is important to provide community growing spaces. There is also an opportunity to widen the concept of allotments to allow for edible crops to be incorporated into public parks and school facilities to encourage fruit and vegetable growing throughout the area. Each new garden should include at least one native fruit tree or potentially fruit espaliers could be used instead of fences. Pocket orchards should be considered as part of the green space strategyCOMMUNITY FACILITIESDevelopment Proposals will be expected to maintain and enhance existing community facilities. Community facilities and services should. * • be located within existing, strong neighbourhood centres and should be easily accessible by all members of the community; and
* • be retained unless they are replaced with services and facilities of an equal or higher quality and value to the community; and
* • form an integral part of development as they help to generate community spirit and sense of place.

The document to be shared with the group for comment – please return any comments with your views clearly marked (E.g. using colour / font etc.)**Renewable Energy Policies**Ideas for renewables included the following.* Solar panels on roofs
* Ground source heat pumps (relying on difference between soil and air temperatures)
* Wind turbines
* Solar heating
* Biomass boilers
* Hydrogen boilers

Policies should reflect the viability of each of the potential. The outcome of installations should be the achievement of a carbon neutral development Future proofing of utility systems should be considered ie by installing large ducts for water / electricity / fibre optics etc. These would be best placed under pavements and not roads to allow for least disruption when repairs and additions need to be made.**Other Policy areas**AH has gathered ideas from previous group discussions and from other completed Neighbourhood Plans in relation to policy areas. AH will post these for the group to comment on. A list of links to other plans will also be provided for inspiration. As above please return any comments with your views clearly marked (E.g. using colour / font etc.)Once draft policies are complete Locality may be asked to review them and offer feedbackAH to source Neighbourhood Planning training opportunities for group members from Locality and potential funding support.**Agenda Item 3 Closing remarks**CS thanked everyone for their time and requested that those interested offer policy feedback prior to the next meeting. All were also welcome to attend the coffee meetings at JTs café (dates available below) **The meeting closed at 7.00 pm** Next meeting:Monday 30th March 20205.30pm – 7pm**Hesters Way Community Resource Centre**Signed…………………………………………………………………………………………………Name…………………………………………………………………………………………………..Dated…………………………………………………………………………………………………..**Actions**

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|  | **Actions list** |  |
| 1 | AH to continue with a draft plan document using work completed to date  | **AH** |
| 2 | AH to add two completed milestones to timeline | **AH** |
| 3 | AH will post these policies. A list of links to other plans | **AH** |
| 4 | All to comment on policies  | **Everyone** |
| 5 | AH to source Neighbourhood Planning training opportunities | **AH** |
| 7 | **Future HWF meetings, Hesters Way Community Centre**5.30pm on Monday 30th March, 5.30pm on Monday 20th April**Coffee mornings, JTs Café HWCRC**10.30am March 11th10.30am February 25th | **ALL** |

 | **AH****AH****AH****All****AH** |